

## **Riverside Community Council Meeting Minutes 29<sup>th</sup> January 2020**

### **In Attendance**

Di Alderdice  
Fiona Berrow  
Ian Boa  
Sue Dumbleton  
Isabella Gorska  
Emily McLaughlin  
Joan Murphy  
Alison Swanson

### **In Attendance**

Susan McGill  
Wilma Comrie  
David Love  
Residents: 16

### **Apologies**

Phil Boydell  
Residents: 5

2) No Declaration of Interest was recorded.

3) The previous minutes were adopted.

SD Proposed  
DA Seconded

4) Matters Arising from previous minutes not to be addressed within the meeting: None

5) PC Cowan outlined the police report and gave a summary of crime around Riverside and offered their support to the community.

The issue of graffiti and vandalism was raised, with the phone box having been smashed and graffiti on the railway bridge being reported. (This was also painted over by Network Rail promptly)

6) David Love was the guest speaker and gave a history of the Forthside Development. It was explained that planning permission was given in 2006 which was dependent on 41 conditions being considered. Some of the conditions needed to be met before construction started, some are on going and others are to be reviewed on completion of the development. Allied Properties are working with the council to ensure that any conditions the are relevant to their development off two new flat blocks are reviewed and compliant.

The CC had a meeting with Alister from Allied Properties and discussed some of the communities concerns. We understand that there will be parking for 1.5 cars per flat and a temporary entrance opposite arbour Square. All material will be kept on site to minimise disruptive construction traffic. To reduce noise on site there will be no pile driving and works will commence between 8am and 6pm Monday to Friday and 8am - 12pm on Saturdays and no work on Sunday.

We were informed that the old and established trees would not be removed, the river path will not be shut unless mandated by Stirling Council, no bats have been discovered in any trees that will be removed and water contamination has been considered and suitable measures will be put in place to compensate. There is a planting scheme being development including new native trees, hedges, wild meadow and public access to the river.

In addition a few concerns were raised by members of the community regarding knotweed being present on the site and the issue of flooding and the maps having changed over the past 14 years. DL ensured the council will follow up on these issues.

### **7) Reports:**

#### **7a) Chair Report**

JM welcomed everyone and thanked everyone for coming out on such a hideous night. JM was pleased to report that our How Not To Kill Your Houseplants event was a huge success and another may be

planned for the next year. The Christmas Advent windows were a huge success with approximately 45 windows on display and a lot of money raised for the defibrillator fund.

JM informed everyone about the Klezmer Ceilidh on the 7<sup>th</sup> March at the Rowing Club and that there is going to be a community choir event organised for the coming months.

JM informed everyone that the funding application for new noticeboards was submitted at the start of January and we will find out if we are successful on the 12<sup>th</sup> February.

JM also offered thanks to John Rowbotham who retired after many years service with the Stirling Observer for all his support during our first few months.

## 7b) Secretary – Correspondence

Current pending issues are

Parking	Double Yellows being chased up on Ronald Place/Forth Crescent Parking at the pontoon layby being used by commuters Parking on Shore Road Parking survey to be complete on the 24 <sup>th</sup> February Discussions will begin after this with RCC
Perimeter Barriers	Have asked that they be made safe and potentially be replaced in the future
Benches and Fences	Will be painted in the summer
Noticeboards	We will find out about the funding grant on the 12 <sup>th</sup> Feb
Bus Stop being obscured by trees	Alister from Allied Properties has cleared them away
Graffiti Railway Bridge	Reported and removed by Network Rail
Flooding on Abbey Road/Miller Place	Being investigated by the council with various ideas on how to address it.
Heathfield Enforcement	Ongoing
White Building at Bottom on Abbey Road	Being investigated for enforcement

## Calender Events

9 <sup>th</sup> & 23 <sup>rd</sup> Feb	Famiy Sessions of the Riverside Music Project
10 <sup>th</sup> Feb	AT&ST Meeting 7.30pm – Email for further details
11 <sup>th</sup> Feb	Drop in 1.30pm Riverbank Centre
26 <sup>th</sup> Feb	Public Community Council Meeting
29 <sup>th</sup> Feb	Orchard maintenance Morning & Litter Pick
7 <sup>th</sup> March	Klesmer Ceilidh

After discussion at the last meeting EM has offered to have draft minutes available for the drop in sessions.

## 7c) Treasurers Report

IB gave details of the CC's current financial situation.

## 7d) Planning Issues

No Planning Issues

## 8) Subgroups

**Active Travel and Sustainable Transport** - DA gave an overview of the Active Travel and Sustainable transport groups current projects. There is a Phd student who is considering making Riverside a case study on air pollution. The group is planning to do a travel survey asking local residents and businesses on their thoughts and ideas on Active and Sustainable travel.

DA proposed that the group submits a funding application for £2500 with matched funding.

DA Proposed  
AS Seconded

**Christmas Party** – IG thanked the community for the donations, the two hampers and the help and support given to make it a hugely successful party. There was great feedback. There was £100 left from the budget which may need to be returned or saved for a further event.

It was discussed where we should apply for funding for the 2020 party and it was agreed that later in the year this would be undertaken by IG.

It was also agreed that a new venue would be found, with the Riverbank being a place to consider.

**Environment** – Riverside Naturally have been awarded funding to expand the orchard to include a woodland meadow. The area will be rotovated and then seeded at the end of spring. In addition work will begin on one of the crescents along the river path on Riverside Drive with the intention of creating a woodland garden. A few dying or diseased trees will be cut down to allow for new native species to thrive.

Also this month a fox has been spotted along with beavers, seals, otters, hares and deer.

**On The River** – FB is planning to get quotes for the heritage flyers to be printed off and put in a holder at the pontoon and will consider applying to the community pride fund.

**Lovers Walk** – SD spoke briefly regarding Lovers Walk – shortly two proposals will be offered to the community for consultations. These will be to either improve the lighting along Lovers Walk with LED posts, paint the railings and clear up the riverbank or to put a lane on the road for pedestrians and cyclists including a dropped kerb.

8) **A.O.B** – A litter pick is being organised in conjunction with Riverside Naturally on the 29<sup>th</sup> February at 9.30pm

9) Date of Next Meeting

26<sup>th</sup> February , 7.15pm at the Riverbank Centre

# Riverside Community Council

## Meeting Minutes 15<sup>th</sup> July 2020

A virtual meeting was held because of the Coronavirus restrictions

### Members Present

Fiona Berrow  
Sue Dumbleton  
Sandra Engstrom  
Emily McLaughlin  
Joan Murphy  
Alison Swanson

### In Attendance

Phil Boydell  
Andrew Fraser  
David Sherman

### Apologies

Isabella Gorska  
Ashleigh Phillips  
Clr Jim Thomson

Two Riverside residents joined the meeting

No Declaration of Interest was recorded.

## 2) Approval of Previous Minutes

Minutes for June Meeting were adopted

SD Proposed FB Seconded

## 3) Matters Arising from previous minutes (not to be addressed within the meeting):

An application for the Community Pride Fund was submitted to pay for the artwork and printing of the Heritage trail leaflets. We will be informed of the decision on the 12<sup>th</sup> August 2020.

## 4) Police Report

Community Officers unable to attend. Report given by Emily.

There were two thefts in the area and the police would like to ask the community to ensure all crimes of this nature are reported

## 5) Co-Option of New Community Councillors

Sandra Engstrom was proposed by Emily McLaughlin, Seconded by Sue Dumbleton

## 6) Appointment of Associate Members

Phil Boydell was proposed by Alison Swanson, Seconded by Fiona Berrow

## 7) Reports:

### 7a) Chair's Report – Joan Murphy

Joan Murphy thanked all our volunteers for their readiness and willingness to support the community. The council are scaling down the help facilities, due to reduced numbers of calls, however help is still available for all those who need it. Joan also thanked all the people who have been in touch to share their thoughts and concerns over the past few months.

**Alyn Smith Meeting:** Joan gave an overview of our Zoom meeting with Alyn Smith, who had invited RCC to participate in a call to discuss how the coronavirus crisis has impacted our communities, and what future recovery plans you'd like to see.

**Bellwood Hall:** Joan gave an update on Bellwood Hall, the white building at the bottom of Abbey Road. We previously had informed Stirling Council planning enforcement department of its derelict and unsafe condition which has prompted further discussions about this site, all of which are positive.

**Community Space:** Joan spoke about the need for a community space in Riverside how we can use what we already have with regards the Lawn Bowling Club, the Rowing Club, and the Riverbank Centre and the hope to start a discussion within the community about what we would like in a community space, with a view to explore our options further in the future.

Joan Murphy thanked Fiona Dyet for the use of his Zoom account and hosting this meeting.

## **7b) Secretary's Report – Emily McLaughlin**

**Seagulls:** There are reports of birds becoming increasingly aggressive, with some streets being avoided altogether and residents fearing attack. RCC has also been notified of people feeding these birds and bird scarers causing increased agitation.

Emily has reported it to Stirling Council and is awaiting a reply. We are also aware that these birds are protected under the Wildlife and Countryside Act 1981 which will make addressing the issue more complicated.

**Parking:** Emily has been in touch with Stirling Council to get an indication of when we can expect consultation to resume, including the traffic reports that were done in late February. Stirling Council are awaiting guidance on how they can safely take forward the consultation aspect of this parking project to ensure everyone who would like to comment on the proposals can do so effectively.

**Fly tipping:** This has been reported multiple times over the past few months and Cllr Thomson informed us that it has been noted by Stirling Council, but unfortunately due to the restrictions of the Coronavirus teams cannot get safe access to the riverbank to address this issue.

**Flood Alleviation Plans:** The flood team have completed tree surveys, preliminary bat roost inspection, phase 1 habitat survey and a geomorphology assessment. They have also completed a contaminated land, utilities and drainage walkover and are going to begin groundwater monitoring at the end of this month. An optioneering report will be compiled in the Autumn and we can start to work together to improve the area.

**Lawn Bowling Club:** It is open for use again and has secured a 10k COVID Emergency Fund grant. Next year is also their centenary year.

**Riverside Naturally:** Work on the low growing wild flower meadow and woodland garden has been postponed due to the coronavirus but with lockdown restrictions easing are looking forward to beginning to safely work again.

**Forthside:** The Forthside development has been temporarily suspended due to the Coronavirus. We will be informed when further activity is planned.

**Mailchimp:** Due to the nature of the programme RCC uses to share information the e-mails can often be filed in the Promotions or Spam folder of e-mail accounts.

## **Calendar:**

Drop In Dates:	Tuesday 28 <sup>th</sup> July 2pm using Zoom Tuesday 11 <sup>th</sup> August 2pm using Zoom
Next Meeting	Wednesday 26 <sup>th</sup> August (Details to be decided)

Due to stretched resources and limited services many issues will not be addressed immediately however Emily McLaughlin assured everyone that when services resume all pending items will be dealt with accordingly.

Emily McLaughlin re-iterated that the e-mail account is still monitored and e-mails replied to so RCC are still very keen to hear from the community

### **7c) Treasurer's Report – Fiona Berrow**

Fiona Berrow gave the treasurers report.

There are a few expenses outstanding for stationery and a noticeboard. The two current signatories are Emily and Joan. Fiona is in the process of being added to the account which will allow cheques to be raised for these items, which Emily and Joan purchased.

### **7d) Planning Issues**

There were no planning issues to report.

### **8) Waste Transformation Programme**

Stirling Council introduced and voted on a new Waste Transformation Programme. This was met with some concern from the community. RCC wrote to the Ward 4 Councillors regarding these issues and received a response from Clr Oxburgh and Clr Thomson. (Details on the website)

The lack of information regarding this issue identified that it would be helpful if community councils were given a summary of issues being addressed by Stirling Council within the coming months to allow effective communication and consultation within communities.

### **9) Shiphaugh Commemoration**

Sue and Joan have been organising information regarding Shiphaugh. A local resident is keen to write a piece that will be made into leaflet and put on the website commemorating the centenary of these houses.

### **10) A.O.B**

**Defibrillator Group:** Fiona Dyet has asked that the Defibrillator group becomes a recognised sub-group of the Riverside Community Council. This would allow the group to access funding from a wider range of sources. This will be discussed further.

**School Uniform:** A local resident is collecting used Wallace High School uniform to share and swap.

**Coronavirus Response Review:** Emily and Sue will approach Stirling Council about a chance to review with Stirling Council and other community groups the various plans that were put into place to support people throughout lock down.

RCC plan to continue to work on a Community Resilience Plan and would appreciate the opportunity to consult with Stirling Council.

**Autumn Gala:** A discussion was had about an autumn event to thank and celebrate our community. A sub-group will be formed to plan this event and community suggestions and ideas are very welcome.

**13) Date of Next Meeting**

**Wednesday 26th August 2pm**

**Riverside Community Council  
Meeting Minutes 10<sup>th</sup> June 2020**

A virtual meeting was held because of the Corona virus restrictions

**Members Present**

Fiona Berrow  
Phil Boydell  
Sue Dumbleton  
Isabella Gorska  
Emily McLaughlin  
Joan Murphy  
Alison Swanson

**In Attendance**

Danny Gibson  
Andrew Fraser  
David Sherman

**Apologies**

Susan McGill

Five Riverside residents joined the meeting

No Declaration of Interest was recorded.

**2) Approval of Previous Minutes**

Minutes for February Meeting were adopted

SD Proposed  
AS Seconded

**3) Matters Arising from previous minutes** (not to be addressed within the meeting):

None to be discussed

**4) Police Report**

Community Officers unable to attend. Report given by Emily.

**5) Community Council Resignations**

Ian Boa, Treasurer, Diane Alderdice and Phil Boydell all tendered their resignations. Diane and Phil would like to continue to work alongside the Riverside Community Council in associate roles.

RCC would like to sincerely thank Ian, Di and Phil for working with us in our first year. Their help and support had been invaluable and they have been a pleasure to work with.

**6) Appointment of Treasurer**

Emily McLaughlin proposed Fiona Berrow as Treasurer, Sue Dumbleton seconded. Fiona Berrow accepted.

**7) Co-Option of New Members**

We have three vacancies which has allowed us to recruit new community councillors for Riverside. RCC is very grateful to everyone who considered joining the team and we are very excited to welcome new members.

The process is ongoing and we are in contact with applicants to support them through the process.

**8) Reports:**

**8a) Chair's Report**



Joan Murphy offered a big thank you to all the Riverside volunteers who have offered to support the community through the Coronavirus lock down. It is wonderful to see the kindness and support the community is showing.

RCC is aware that the effects of the coronavirus and lock down is still a big concern and reiterated that the support network is still in place and help and friendship is available.

Joan Murphy thanked the three members of RCC, Ian Boa, Di Alderdice and Phil Boydell who are stepping down. Each has offered valuable skills, support and enthusiasm and RCC is appreciative of their hard work this past year.

Joan Murphy thanked all the people who applied to join RCC.

Joan Murphy noted that there are still a number of ongoing activities and that they are listed on the document that Emily McLaughlin has circulated

Joan Murphy thanked Phil Boydell for the use of his Zoom account and hosting this meeting.

## 8b) Secretary's Report

Emily McLaughlin indicated that there was a list available of all the current activities that the community council was addressing.

Giant Hogweed is a pressing concern for the community. RCC has had assurances that Stirling Council is aware of the situation and is addressing it appropriately and in a timely manner.  
(Thank you to Cllr Danny Gibson for his help in this matter.)

Due to stretched resources and limited services many issues will not be addressed immediately however Emily McLaughlin assured everyone that when services resume all pending items will be dealt with accordingly.

Emily McLaughlin re-iterated that the e-mail account is still monitored and e-mails replied to so RCC are still very keen to hear from the community

## 8c) Treasurer's Report

Joan Murphy gave the treasurer's report.

Unrestricted	Admin	Minutes	Noticeboards	Covid19	Total	
Current Balances	:228.44	565.59	110.00	1485.00	489.33	2978.43

Ian Boa has started the transition with Fiona Berrow, though access to the account and signatories will be addressed when the coronavirus allows.

Stirling Council has given RCC £500 to assist in the Coronavirus Community Response.

£100.07 cheque was raised and sent to Stirling Council from the money saved at the Christmas Party

## 8d) Planning Issues

Ian Boa raised two planning issues:

**20/00187** – pertaining to allowing Riverside Quay to offer short term lets during the summer. RCC placed an objection and requested to speak at a hearing.

Due to the coronavirus and certain services being suspended, Isabella Gorska has been in touch with Stirling Council for an update as meetings are to be held virtually, going forward. This is to be discussed further by Stirling Council.

## Barrack Signage

An anomaly was discovered when it was noted in the Planning Schedule that permission had not been given for new signage around the Barracks. However there was no notification of the application in November.

Isabella Gorska has been in touch with Stirling Council about this and RCC agreed to investigate further.

## **9) Adoption of Children and Vulnerable Adult Policy**

Thanks were given to Diane Alderdice for her extensive work on producing this document.

Fiona Berrow Proposed Joan Murphy Seconded

## **10) Shiphaugh Commemoration**

Plans for a celebration of the Shiphaugh Housing Development's Centenary have had to be reviewed because of Corona virus restrictions.

Sue Dumbleton proposed that a tree be purchased for planting at the end of the year. In addition, information leaflets can be produced for distribution when the situation allows.

It was agreed that Sue Dumbleton can apply for funding through the Community Pride Fund

## **11) Heritage Trail Leaflets**

Following on from previous discussion it was agreed that Fiona Berrow would apply to the Community Pride Fund to finance the printing of 1000 leaflets about the heritage walk around Riverside and Cambuskenneth.

## **12) A.O.B**

Clr Danny Gibson informed RCC that, with the exception of special collections, Polmaise recycling centre was fully functioning again. Stirling Council was given thanks for this effort.

Clr Danny Gibson offered to help look into the Barrack signage item.

Isabella Gorska raised the potential issue of the Christmas Party for the Over 80's being unable to go ahead due to the coronavirus restrictions. IG suggested that Christmas parcels could be a good alternative. This would allow personal engagement with the Riverside community and with the potential to engage with Riverside Primary School with children's pictures etc.

This was considered a great idea and agreed upon.

A post Coronavirus celebration was suggested for discussion in the future to commend the community and volunteers for their resilient spirit and kindness throughout this time.

## **13) Date of Next Drop In**

**Tuesday 16<sup>th</sup> June 2pm**

Next meeting date to be decided after discussion on the success of using Zoom.

Riverside Community Council  
Meeting Minutes

25<sup>th</sup> November 2020

Members Present

Fiona Berrow  
Robert Dale  
Sue Dumbleton  
Sandra Engstrom  
Emily McLaughlin  
Joan Murphy  
Ashleigh Phillips  
Alison Swanson

In Attendance

Phil Boydell  
David Sherman

Apologies

Di Alderdice  
Andrew Fraser  
Clr Ross Oxburgh

Nine Riverside residents joined the meeting

1) Declaration of Interest

No Declaration of Interest was recorded.

2) Approval of Previous Minutes

Minutes for October Meeting were adopted

Sandra Engstrom proposed; Sue Dumbleton seconded

3) Matters Arising from previous minutes not to be addressed within the meeting:

No matters arising

4) Reports

a) Chair Report

Joan Murphy thanked those who attended the Annual General Meeting.

b) Secretary's Report

Annual reviews of the GDPR Policy, Privacy Policy and Code of Conduct were carried out and updated.

Calender	27 <sup>th</sup> November 2020	Riverside Community Quiz
	27 <sup>th</sup> January 2021	Community Council Public Meeting

Police Report - Community Officers unable to attend. Report given by Emily. There were 4 detected cases and 2 undetected cases which are part of an ongoing investigation.

The four detected cases relate to breaches of bail conditions and road traffic offences.

#### c) Treasurers Report

Fiona Berrow gave the treasurer's report.

There is just under £400 of unrestricted funds and over £400 remaining of the COVID Grant money, which will shortly be spent on the Christmas Parcels.

The bank account is looking healthy and in order.

This month £19.60 was spent on Covid-19 support and D. Alderdice was reimbursed for £286.03 (funding from Paths for All) for the PurpleAir monitoring devices. The CC bank balance is currently £4,812.61 of which £552.41 is unrestricted. There will be several payments coming out of the bank account in the next few weeks.

We have applied for funding (£563.50) from the 'Scotland Loves Local Fund' for planters and native flowers (which will be planted with support from Iain Gibson/the Riverbank Centre and Riverside Naturally).

The CC agreed to pay for Active Travel group posters and leaflets (to promote survey). This money will be reclaimed from Paths for All funding in March 2021. This will come out of unrestricted funds.

The CC agreed that £15 (from unrestricted funds) could be used to supplement the Heritage Trail leaflet funding in order to get a digital copy of the leaflet and a link for the website.

#### d) Planning Issues

There were no planning issues this month.

### 6) Sub- Groups

#### a) Active Travel and Sustainable Transport

The Active Travel survey has now launched and Riverside Community Council would encourage as many people who love, work and travel through Riverside to complete the survey. This will be accessible through the Community Council website and can be complete via telephone too. This will run until the 31<sup>st</sup> January 2021.

#### b) Defibrillators

The Christmas Living Advent Windows are starting on the 1<sup>st</sup> of December with over fifty households taking part. The defibrillator group has been in touch with Stirling Council regarding access to the defibrillator situated at Riverside Primary School.

#### c) Christmas Parcels

The sub group are preparing over thirty Christmas parcels to distributed the week before Christmas to some of Riverside's older residents. Donations are welcome and any surplus will be donated to a local charity.

#### d) Shiphaugh

A beech tree was planted on 18<sup>th</sup> November 2020 in commemoration of Shiphaugh Homes for Heroes. Commemorative leaflets were delivered to all houses in the area with more available in the local shops and on the website.

The interpretation board will be installed when safe to do so.

#### e) On The River

The Heritage Trail Leaflets have been finalised, sent to print and will be available shortly.

7) A.O.B

Riverside Lawn Bowling Club have had their roof repaired and were in receipt of a COVID emergency grant to help with the challenges of the past year. They have also applied for funding to renovate the interior of the club house. 2021 is the Centenary year of the club and further discussions regarding a celebration will take place in January.

10) Date of Next Meeting

Public Meeting – 27<sup>th</sup> January 2020 – 7.00pm Zoom

Riverside Community Council  
Meeting Minutes

25th November 2020

Members Present

Fiona Berrow  
Robert Dale  
Sue Dumbleton  
Sandra Engstrom  
Emily McLaughlin  
Joan Murphy  
Ashleigh Phillips  
Alison Swanson

In Attendance

Phil Boydell  
David Sherman

Apologies

Di Alderdice  
Andrew Fraser

Nine Riverside residents joined the meeting.

1) Declaration of Interest

No Declaration of Interest was recorded.

2) Approval of Previous Minutes

Minutes for the previous Annual General were adopted

Alison Swanson proposed; Fiona Berrow seconded

4) Chair's Report

**Introduction**

Riverside Community Council is currently made of eight community councillors and five associate members.

We formed in 2019 after the previous Community Council dissolved. Di Alderdice, Ian Boa, Phil Boydell and Isabella Gorska stepped down and we are thankful for their contribution and support in our first year.

We welcomed Bob Dale, Ashleigh Phillips and Sandra Engstrom this year.

Di and Phil decided to stay as associate members along with Andrew Fraser and David Sherman. Fiona Dyet also join as an associate.

We currently have a vacancy for one further member.

**Our Year Of Challenges**

COVID 19 has affected us all and 2020 has been a challenging year.

The strength of spirit and Community Resilience in Riverside has been inspiring and we felt strongly that we wanted to help and support our community as much as we could throughout this strange year.

- We developed a COVID Community Response Plan and had over 50 residents ready and willing to support each other.
- We were available throughout to record matters outwith COVID and address these when it becomes safe to do so.
- We moved to Virtual Meetings using Zoom and help fortnightly Zoom Drop Ins throughout the initial lockdown.
- We liaised with a number of charities and organisations to support people outwith our area which resulted in our partnership with Stirling Voluntary Enterprise.

## Communications

Communications is very important to Riverside Community Council – we endeavour to be representative of our community. We communicate in the following ways:

Website: Updated regularly, find community news events and our progress on all our activities.

E-Mail: Contact us directly about things that matter to you.

Drop Ins and Noticeboards: Our non-digital means of sharing information.

Newsletter: Our regular e-mail round up of the events around Riverside and the Stirling Area.

Others: Community WhatsApp Group, Riverside Facebook page, Stirling Observer, Community Partnerships

When asking for ideas, big and small these were some of the suggestions

Playgroup	Community Choir
Community resilience Plan	Houseplant Event
Community Space	Litter Picks
Well Being Walks	Shiphagh Centenary Party
Language Cafe	Over 80's Christmas Lunch
Hosting A Charity Event	Easter Egg Hunt
Flooding Information Event	Wake Up and Smell The Coffee (and tea) Event
Pontoon and River Activities	Board Game Night
Student Welcome Pack/Event	Accessibility Play Equipment and Paths in Waverley Park
Renting/Landlord Rights responsibility Event	

## Our Sub Groups

### Active and Sustainable Transport

Created to focus on people powered travel and are looking at ways to encourage and improve the safe, active and sustainable transport in the Riverside Area.

Travel-light project was awarded £5000 by Smarter Choices, Smarter Places grant by Paths For All. Also supported by Forth Environment Link.

Travel-Light project includes air pollution monitoring, active travel activities including a Riverside Survey, Fun Day, Air Pollution Monitoring with the aim of making an Active Travel Plan for Riverside.

### Christmas Events

Created to spread some Christmas Cheer within Riverside's older members of our Community.

2019 - Christmas lunch was held in the Green Lounge with over 30 Riverside residents.

Thanks to Isabella Gorska and Ann Graham for all their hard work organising these events for many years.

2020 - With the COVID restrictions this year will be a bit different with Christmas Gift Parcels being delivered throughout Riverside.

### **Defibrillators**

Created in 2020 to support the group of Riverside residents that organised the installation of the three defibrillators Riverside has.

The first defibrillator was installed in 2017 and the devices and supplies have been provided by the Scottish Charity Lucky2BHere.

Riverside's Living Advent Windows will be fundraising for the defibrillators and with over 50 houses participating, it will be sure to raise a lot of money and bring some much needed light to this year.

Created to ensure environmental factors were considered through the actions and consideration of Riverside Community Council.

### **Environment**

Engage with planning process to assess the environmental implications of any proposed developments.

Good relationship with Riverside Naturally to support the green efforts around the community.

Keep Scotland Beautiful's Community Clean Up Hub for Stirling.

### **Lover's Walk**

Created to support the Stirling Council Participatory Budget Funded project to clean up and enhance Lover's Walk.

A tidy up and improved lighting was agreed by the residents after extensive discussion.

Lighting has been installed and further work will undertaken when it is safe to do so.

We have liaised with Network Rail. Stirling Council is responsible for the pigeon issues.

Lover's Walk is an area that needs further money and time invested in it.

### **Shiphaugh Centenary**

Created to facilitate a centenary celebration of the "Homes for Heroes" which were built at Shiphaugh.

Suggested by a resident at our inauguration meeting in 2019 and with the support from Stirling Council's Community Pride Fund, Land Services Library Archives, The Monument Press, Art is an Option and several Riverside Residents a tree has been planted to mark the date.

The tree is beside the footpath and opposite the Community Orchard.

An interpretation board will be installed beside it and leaflets have been delivered to the houses in Shiphaugh.

Copies may still be available in local shops and can be found on our on our website.

### **On The River**

Created to identify and support activities regarding River activities and the pontoon.

Engaged with the planning process regarding the retroactive planning permission for the Pontoon Parking and facilitated getting fencing reinstated and ensured trees were replaced.

Liaised with Stirling with future plans for the Pontoon.

Shortly updated Heritage Trail leaflets will be printed and distributed.

### **For The Future**

Other activities are being addressed and our aim is to develop these over the years.

Community Resilience Plan - Discussions had been started about developing a community resilience plan.

Student Engagement - a discussion was started about what we could offer the students in our area including a welcome pack and accessible community engagement.



Parking - traffic survey, community consultations and discussion with Stirling Council are on going regarding the parking challenges Riverside faces.

## Planning

Community councils have a statutory right to be consulted on applications for planning permission and the community council has a special role, representing a broader yet still local view which can be set alongside the comments of those with a more individual interest.

Retroactive Pontoon Parking Permission	We objected to this application. It was given permission with the conditions trees were planted to replace the lost ones and a fence was reinstated
Riverside Quay Reporters Decision	We challenged this decision. -We met with Bruce Crawford. -We challenged the DPEA on their decision. This was unsuccessful.
Forthside Development	-We spoke with Stirling Council. -We met with Allied Properties. -We asked for assurances that the relevant planning conditions would be reviews and upheld.
Riverside Quay Short Term Lets	We objected to this application. This planning application was rejected.

## Our Community Events

How Not To Kill Your House Plants  
Parvin's Craft Day  
Christmas Lunch  
Sing (Postponed)  
Active Travel Day (Postponed)

### Coming Soon...

Community Quiz  
Christmas Parcels  
Living Advent Windows  
Commemorative film of Riverside

## Our Huge Thanks

### Thank you to our Local Groups

Electric Car Club  
Riverside Indoor Bowling Club  
Riverside Bowling Club  
Riverside Naturally  
Previous Riverside Community Council

### Thank you to the following organisations

The Riverbank Centre  
Riverside Primary School  
Stirling Volunteer Enterprise  
Scottish Council for Voluntary Organisations  
The Engine Shed  
The Barracks  
Monument Press  
Forth Environment Link

Paths For All  
Art Is An Option  
Stirling Council Archives

**Thank You to our Guest Speakers**

Craig Anderson from the Citizens Advice Bureau  
Paul Dumbleton from Riverside Naturally  
Frank Airth from Vodaphone  
Alister Macmillan from Allied Properties  
Stuart Miller from The Food Train

**Thank You to the following people**

Ann Graham  
Colin McLean  
David (Post Office)  
George Dixon  
Grant (Caluna)  
Ian Boa  
Iain Gibson  
Isabella Gorska  
Mr Lamb  
Mr Mohamed (Riverside News)

5) Treasurers Report

Fiona Berrow present the checked and authenticated accounts from 1<sup>st</sup> April 2019 until 31<sup>st</sup> March 2021.

6) Appointment of Office Bearers

Chair - Joan Murphy	Emily McLaughlin Proposed	Sue Dumbleton Seconded	Joan Murphy Agreed
Vice Chair – Sue Dumbleton	Joan Murphy Proposed	Fiona Berrow Seconded	Sue Dumbleton Agreed
Secretary – Emily McLaughlin	Ashleigh Phillips Proposed	Sandra Engstrom Seconded	Emily McLaughlin Agreed
Treasurer – Fiona Berrow	Emily McLaughlin Proposed	Joan Murphy Seconded	Fiona Berrow Agreed

Alison Swanson was named Planning and Licensing Officer

7) Date of next Annual General Meeting

26<sup>th</sup> May 2020 7pm

Riverside Community Council  
Meeting Minutes

28<sup>th</sup> October 2020

Members Present

Fiona Berrow  
Robert Dale  
Sue Dumbleton  
Sandra Engstrom  
Emily McLaughlin  
Joan Murphy  
Ashleigh Phillips  
Alison Swanson

In Attendance

Fiona Dyet  
Andrew Fraser  
Clr Susan McGill

Apologies

Di Alderdice  
Phil Boydell  
David Sherman  
Clr Jim Thomson

Five Riverside residents joined the meeting

1) Declaration of Interest

No Declaration of Interest was recorded.

2) Approval of Previous Minutes

Minutes for September Meeting were adopted

Fiona Berrow proposed; Sue Dumbleton seconded

3) Matters Arising from previous minutes not to be addressed within the meeting:

Emily noted that many issues that were raised at the September meeting were ongoing with no update this month. These items will continue to be addressed.

4) Co-Option of New Community Councillors

Robert (Bob) Dale's co-option was proposed by Emily McLaughlin, and seconded by Fiona Berrow.

Fiona Dyet's appointment as Associate Member was proposed by Sue Dumbleton, and Seconded by Bob Dale

5) Reports:

a) Chair's Report

Joan Murphy started the meeting discussing some of the positive things going to as we head into winter.

- Shiphough houses turned 100 years old on the date of the meeting – at the first meeting of the current Community Council a resident suggested that an event was held to commemorate this and a tree will shortly be planted with a plaque and leaflets in celebration.
- The Riverside Heritage Trail leaflets will shortly be printed after being updated.
- Ashleigh Phillips will be hosting Riverside Community Council's first online community quiz on the 27<sup>th</sup> November 2020. All are welcome.
- A sub-group has been working together to arrange for parcels to be delivered to some of Riverside's older

residents.

- Discussions are ongoing about hosting Wellbeing Walks
- The advent windows are in the process of being organised and will bring some much needed light and cheer to Riverside during December.
- Some houses have decorated their windows for Halloween.
- There are many innovative businesses within our community who are bringing people together.

Joan Murphy discussed the community planters. The Riverbank Centre contract to tend to the boxes has been completed and the Community Council are now responsible for them. They will shortly be cleared for the winter and bulbs could be planted for the spring.

Joan Murphy attended an online course regarding Community Resilience – a summary is available.

Riverside Quay 20/00187/FUL – The application to allow short terms lets in the summer months at Riverside Quay was denied. Thank you to Andrew Fraser for speaking at the hearing and all the work undertaken to prepare.

The new lighting at Lovers Walk was installed. Sue Dumbleton has requested further details to ascertain whether this is within the plans for the Participatory Budget programme.

## b) Secretary's Report

It was decided to host our Annual General Meeting on the 25<sup>th</sup> November 2020 before our general meeting.

31<sup>st</sup> October – Celebrating Black Success in Central Scotland Online Event

2<sup>nd</sup> November – Meeting of the Electric Car Club

25<sup>th</sup> November - AGM & Public Meeting

27<sup>th</sup> November – Riverside Community Quiz

Police Report - Community Officers unable to attend. Report given by Emily. There were 4 detected cases and 4 undetected cases which are part of an ongoing investigation.

The three detected cases relate to fraud, vandalism and an assault and a racially motivated hate activity.

## c) Treasurers Report

Fiona Berrow gave the treasurer's report.

There is over £500 of unrestricted funds and over £400 remaining of the COVID Grant money.

The bank accounts are looking healthy and in order.

The Community Council has recently been approached by a couple of community groups/members asking for support with raising funds. Whilst we are keen to support projects/activities that benefit the community, we do not have unlimited funds and much of the money in the Community Council account may only be spent on specified items/activities. We are in the process of putting together a brief application form for community members/groups to complete to request Community Council support for fundraising or applying for grants etc.

## d) Planning Issues

There were no planning issues this month.

## 6) Sub- Groups

### a) Active Travel and Sustainable Transport

The Active Travel survey is now complete and will be launched mid-November. This will be accessible through the Community Council website and can be complete via telephone too. This will run until the 31<sup>st</sup> January 2021.

### b) Parking

Stirling Council has been asked to investigate the possibility of “double pips” paint installed on the corners around the school.

### c) Defibrillators

The Christmas Advent Windows are being organised with the number of windows not being restricted so all households that wish to participate can do so.

Scottish Mountain Rescue were given the” 3 Word “ location to our defibrillators

Stirling Council will be asked to investigate the possibility of relocating the defibrillator installed at the school due to the access and visibility issues the current location has.

A report will be given after Christmas regarding the success of the winter fundraising campaign and projected costs for the following year.

### d) Shiphaugh

Art Is An Option has offered seven different designs for the sign. These were discussed and comments made for further amendments.

A beech tree will be planted instead on an Oak as we were notified by Stirling Council that we are unable to buy Oak saplings due to the Oak Processionary Moth outbreak.

Monument Press has designed and printed the commemorative leaflets which are ready to deliver. Many thanks to George for his help and support with this. This will be in conjunction with the tree being planted.

## 7) A.O.B

Bob Dale discussed the idea of making a commemorative video of Riverside, it’s community, history and it’s beauty. This could include pictures, videos, stories, music etc. Anyone who wanted to be involved with ideas and inspiration can contact Bob through the Community Council’s email address.

## 10) Date of Next Meeting

AGM - 25<sup>th</sup> November 2020 7pm via Zoom  
Public Meeting – 25<sup>th</sup> November 2020 – 7.45pm Zoom

**Riverside Community Council  
Meeting Minutes**

**30<sup>th</sup> September 2020**

**Members Present**

Fiona Berrow  
Sue Dumbleton  
Sandra Engstrom  
Emily McLaughlin  
Ashleigh Phillips  
Alison Swanson

**In Attendance**

Cllr Danny Gibson  
Phil Boydell  
Andrew Fraser  
David Sherman

**Apologies**

Di Alderdice  
Bob Dale  
Fiona Dyet  
Joan Murphy

Four Riverside residents joined the meeting

**Welcome**

Sue Dumbleton welcomed everyone to the Public Meeting and gave Joan Murphy's apologies.

Isabella Gorska resigned after many years of being a highly valued member of Riverside's Community Council. Riverside Community Council gives her many thanks and appreciation for all the hard work, time and knowledge she has given to Riverside over the years.

**1) Declaration of Interest**

No Declaration of Interest was recorded.

**2) Approval of Previous Minutes**

Minutes for August Meeting were adopted

Fiona Berrow proposed; Ashleigh Phillips seconded

**3) Matters Arising from previous minutes not to be addressed within the meeting:**

Waverley Park – this was raised by a resident during the August meeting. It has been identified that the park is in need of some attention and further discussion with those who use the park as to what is needed and desired will be ongoing.

**4) Police Report**

Community Officers unable to attend. Report given by Emily. There were 3 detected cases and 5 undetected cases which are part of an ongoing investigation.

The three detected cases relate to several offences under the Road traffic Act, a person in possession of controlled drugs and another person being in possession of an offensive weapon.

## 5) Guest Speaker – Stuart Miller – Food Train

The Food Train is a Scottish based charity that started 25 years ago. Its aim is to make daily life easier for people over 65, providing vital services to those who are no longer able to manage independently, through age, ill health, frailty or disability.

The Food Train works with nine local authorities, including Stirling and Clacks. They offer a shopping service including making a list, shopping and delivering groceries. It is run by volunteers who engage and connect with the older community.

COVID has hit the charity hard with a huge increase in the need for the Food Train services. Volunteer numbers fluctuate due to changing circumstances and policies and practices have to change to suit current guidelines.

The Food Train is always looking for volunteers and would welcome anyone interested either for helping with the shopping which is done in local supermarkets, driving the vans or delivering the shopping.

## 6) Reports:

### a) Chair's Report

**Recruitment** - Following Isabella Gorska's resignation we will be recruiting over the next couple of months for a new Community Councillor.

**Planning and Licensing Correspondent** - Alison Swanson will assume the role of Planning and Licensing Correspondent. Andrew Fraser will support Alison Swanson in this role.

**Noticeboard** - The second noticeboard has now been installed. Thank you to David at the Post Office for allowing us to put it on his wall. Thank you to Iain Gibson for fixing it to the wall.

**Riverside Garage** – Stirling Council's Estates and Commercial Property team will be writing to the proprietor to advise them of the complaints and request that they refrain from working on private land.

Matters relating to unsafe working practices, fire hazards, contaminations should be directed to both Health and Safety Executive and SEPA.

Thank you to Cllr Oxburgh for his help in this matter

**Lovers Walk** - We are awaiting confirmation that Network Rail is taking responsibility, however workmen have indicated that there are plans to clean, put up a pigeon preventative cage and perhaps paint the bridge.

**Community Resilience Course** – It was agreed that RCC would pay for one Community Council member to attend the course to support our community resilience plans.

**AGM** – No Community Council is permitted to hold an AGM at this time.

### b) Secretary's Report

**Land Services** – Perimeter barriers and further noticeboards are very low on the priority list and will not be addressed as a priority.

Pontoon – The pontoon has been cleared

**SVE Membership** – It was agreed that Riverside Community Council would become official partners with Stirling Voluntary Enterprise

**Event Insurance** – It was agreed that when safe we would purchase insurance for up to 10 litter picking or well-being walk events.

**Signs For Planters** – It was agreed that £35 would be spent to get signs for the community planters

**Riverside Quay** – Residents of Riverside are asked, in the strongest terms, to refrain entering their private property and taking pictures. This is a violation of peoples privacy.

Riverside Quay has also assured us that every effort is being made to have their skip removed and the rubbish issues are being addressed daily. Residents are reminded that this skip is not for public use and disposal of unwanted items should be arranged in an alternative manner.

**Fly-Tipping** – It was noted that there has been no response to the issue of fly-tipping

### **c) Treasurers Report**

Fiona Berrow gave the treasurer's report.

There is over £500 of unrestricted funds and over £400 remaining of the COVID Grant money.

It was agreed that spends under £50 can be made outwith a public meeting at an extra convened meeting if the treasurer, Joan Murphy (Chair) and Sandra Engstrom are in agreement – this will be documented and reported back at the next public meeting.

The bank accounts are looking healthy and in order.

### **d) Planning Issues**

**Riverside Quay – Short Term Let** – Riverside Community Council requested an opportunity to speak at the Planning Panel hearing requesting regarding granting Riverside Quay the permission to host Short Term Lets during the summer months. Andrew Fraser will be our spokesperson.

## **7) Sub- Groups**

### **a) Active Travel and Sustainable Transport**

The Travel Light project has been granted an extension until 31<sup>st</sup> July 2021

The Air Pollution surveys are ongoing

Work is being undertaken to amend and complete the resident survey.

A full update is available on Riverside Community Council Website

### **b) Parking**

The issue of disrespectful and dangerous parking has been raised numerous times this month and a sub-group has been formed to address this issue.

Emily McLaughlin has been in touch with the school to keep them informed of the current issues and offer support. Mrs McPhee will continue to ask parents to be considerate when parking. We also hope to continue our engagement with the Junior Road Safety Officers and work towards safer travel around the school.

Emily McLaughlin was in touch with Stirling Council to report the further issues and discuss the parking consultation Riverside was engaged with before COVID. This will be underway again when safe to do so. Emily McLaughlin keeps a log of all issues and suggestions raised by the community for discussion during the consultation.

Emily McLaughlin spoke with the engagement team members who were on duty by the school who explained that people can wait on the double yellow lines for loading for up to 10 minutes and they are unable to issue a ticket.



It was suggested that the Community Council approach the Elected Officials to request "double pips" being painted on the kerbs which would indicate that no waiting at any time is permitted and illegally parked cars could be dealt with more effectively.

### **c) Defibrillators**

There have been a small number of donations through the Just Giving page this month. The group has been in touch with local Mountain Rescue to share detailed information on the location of our three defibrillators. Organisation of the Christmas Window campaign with start in October.

### **d) Heritage Trail Leaflets**

Art Is An Option is amending and printing the Heritage Trail Leaflets.

### **e) Lovers Walk**

Sue Dumbleton has requested an update from Stirling Council regarding the progress of Lovers Walk. Due to staff changes and COVID restrictions there is a backlog of work and everything is currently behind schedule. Network Rail will also be contacted for an update as workmen were undertaking some work there.

### **f) Shiphaugh Commemoration**

Riverside Community Council has been awarded £1500 towards the Shiphaugh Centenary tree and interpretation board designed and made by Art Is An Option and it was agreed that the Community Council will pay a further £120 to pay the balance from the unrestricted funds. Sue Dumbleton has also been in touch with a resident who has lived in Shiphaugh since they were born and their experiences of living in Riverside will be used for the commemorative leaflet. Thanks to Monument Press who have offered to print the leaflet for us.

## **9) A.O.B**

A request was made for suggestions for activities that can be safely done during winter months, using our Zoom account as a potential digital community hub. Ideas given were: a quiz night, book groups, and music events

## **10) Date of Next Meeting**

28<sup>th</sup> October 2020 7pm via Zoom

To find out more about the Food Train visit [www.thefoodtrain.co.uk](http://www.thefoodtrain.co.uk)

To contact the community wardens directly e-mail [safercommunities@stirling.gov.uk](mailto:safercommunities@stirling.gov.uk)

**Riverside Community Council  
Meeting Minutes**

**26<sup>th</sup> August 2020**

**Members Present**

Fiona Berrow  
Sue Dumbleton  
Emily McLaughlin  
Ashleigh Phillip

**In Attendance**

Cllr Ross Oxburgh  
David Sherman  
Phil Boydell  
Andrew Fraser

**Apologies**

Sandra Engstrom  
Isabella Gorska  
Alison Swanson

Cllr Danny Gibson  
Cllr Jim Thomson  
Cllr Susan McGill

Two Riverside residents joined the meeting

No Declaration of Interest was recorded.

**2) Approval of Previous Minutes**

Minutes for June Meeting were adopted

Fiona Berrow Proposed Sue Dumbleton Seconded

3) Matters Arising from previous minutes not to be addressed within the meeting:

No further matters arising

**4) Police Report**

Community Officers unable to attend. Report given by Emily.

There were 5 detected cases, 3 were in regards to possession of controlled drugs and the other 2 related to attempted theft and possession of an offensive weapon.

There also was a case of vandalism with stones being thrown at windows.

**5) Co-Option of New Community Councillors**

Ashleigh Phillip was proposed by Sue Dumbleton, Seconded by Fiona Berrow.

**6) Reports:**

**6a) Chair Report**

**Riverside Garage** – Joan gave an overview of the timeline in dealing with the community complaints regarding the garage operating on Edward Road. Stirling Council and our Local Councillors have been investigating this issue further and will report back with any relevant

information. We were informed from the planning department that there has been no breach of planning control.

**Zoom Account** – Riverside Community Council now has its own Zoom Account after considering that a public venue for a Community Council meeting will unlikely to be available for the foreseeable future. This account is available to all Community Council activities.

A big thankyou was given to Phil Boydell and Fiona Dyet who have allowed Riverside Community Council to use their accounts.

**Drop-Ins** – After a review of the Zoom drop in sessions and in conjunction with lock down easing the decision was made to suspend the regular drop in sessions until they can be held in person.

## **6b) Secretary Report**

**Parking** – This is an on-going issue that will be addressed when the conversation resumes about the potential parking restrictions and solutions in Riverside. EM is taking note of all complaints and suggestions that have been raised.

**Air Pollution** – the Active Travel and Sustainable Transport group has purchased an air pollution detector and has plans (which were postponed due to lockdown) to undertake a comprehensive survey of the air quality around Riverside.

**Climate Conversation** – Stirling Council has been encouraging people to have their say regarding the environment and climate changes and has a survey running until the 30<sup>th</sup> August for residents to complete and share their opinions.

**Lawn Bowling** – Riverside Bowling Club is offering free membership to key workers, information can be found on its Facebook page.

**Riverside Naturally** – Riverside Naturally has planted over 500 plants and bulbs in the woodland garden – further information can be found on its website.

**Community Litter Clean Up Hub** – Riverside Community Council has been selected as Stirling's Clean Up Hub by Keep Scotland Beautiful. Emily will be receiving a delivery of 10 litter pickers and various other items to aid with organised litter picks. Groups around the area will be given access to these items to support the effort to clean up after lock down particularly.

**Perimeter Barriers** – last November we started a conversation with Land Services about the perimeter barriers around Riverside. It was agreed that they could be made safe but that it was unlikely that there would be the budget to replace them at this point. EM is following this up.

**Scammers** – We have been made aware that with lockdown restrictions easing up there is a risk of door to door scammers and disreputable tradesman taking advantage of this situation. We are going to take advice from Stirling Council and discuss this further about how we can support the Riverside Community with this issue.

## **6c) Treasurers Report**

Fiona Berrow gave the treasurer's report.

Fiona now has full access to the bank account and is now a signatory which allowed all outstanding cheques to be written and cashed.

Stirling Council informed us that any reserve built up before April 2019 can be used as unrestricted money to be spent as wished provided of course it was on legitimate community council business or community projects etc.

The bank accounts are looking healthy and in order.

## **6d) Planning Issues**

There were no planning issues to report.

## **7) Defibrillator Group**

The defibrillator group approached Riverside Community Council and requested to become a sub-group of the community council.

Discussion and investigation was needed to ensure a clear understanding of what responsibilities and liabilities there were. A written agreement detailing all expectations was submitted and no further questions were raised or further information requested. \*attached to this minute

Proposed by Emily McLaughlin, Seconded by Ashleigh Phillip

## **8) Shiphaugh Commemoration**

Sue Dumbleton gave an update on the efforts to plant a tree to commemorate the Homes for Hero's built on the area formerly known as Shiphaugh Farm in 1920.

After a walk round Riverside it was realised that there were very few spaces that would accommodate a large tree. The location best suited is on the grass opposite the junction of Queenshaugh Drive and Riverside Drive.

A beech tree will be purchased and it is hoped to be planted on the 28th October 2020 which coincides with the original opening, 100 years previously.

A Community Pride Funding application has been submitted and Sue has been in touch with Art Is An Option to design some interpretation boards in keeping with the existing ones in Riverside.

In addition Monument Press has very kindly offered to print out information leaflets about the Shiphaugh Estate, which is currently being written by a local historian.

## **9) A.O.B**

A resident asked if the council would consider raising the canopy of the trees in the children's park.

## **10) Date of Meeting**

30<sup>th</sup> September 2020 7pm via Zoom

## Riverside Defibrillators 26.08.2020

### Background:

Three public access defibrillators are available in Riverside. The defibrillators and supplies have been provided by Scottish charity, Lucky2BHere.

An informal group of residents organised this, and have been raising funds for Lucky2BHere to match the cost and installation of the machines. In the main this has been done through a Riverside Defibrillator Fund page for Lucky2BHere on JustGiving.

The former Riverside Community Council successfully applied for a grant of £1500, approximately a third of the cost of the machines. Continued funding is required to replace consumables and batteries for the defibrillators. Lucky2BHere will supply these at cost price.

**Agreement:** The aim of the existing defibrillator group is to become a subgroup of Riverside Community Council (RCC).

Funding	The Defibrillator Subgroup will be responsible for making funding applications to maintain the defibrillators. They will be able to use the name and bank account of RCC
Fundraising	Any local fundraising will be organised by individuals and not by the Defibrillator Subgroup. Any money raised will go directly to Lucky2BHere via JustGiving.RCC will not handle any cash raised
Health and Safety	Neither the Defibrillator Subgroup nor RCC will be responsible for Health and Safety of any fundraising activities of local residents
Insurance	Lucky2BHere and the Resuscitation Council UK have confirmed that there is no need for public liability insurance
Maintenance	This will be organised by the Defibrillator Subgroup
Ownership	The devices belong to the community in which they are placed. They will not be assets of RCC
Training	Training for residents has been, and will be, provided by a qualified trainer at no cost
Reporting	The Defibrillator Subgroup will provide a monthly report to RCC re. funding, maintenance and usage
Associate	Fiona Dyet will be proposed as Associate of RCC for the Defibrillator Subgroup
Break clause	This agreement will be trialled for 6 months and its success will be reviewed by both the Defibrillator Subgroup and RCC
Dissolution of Subgroup	Should the Defibrillator Subgroup dissolve, this agreement will terminate

Signed on behalf of the Defibrillator Subgroup .....

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed on behalf of Riverside Community Council.....

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Riverside Community Council Meeting Minutes 26<sup>th</sup> February 2020

### **In Attendance**

Di Alderdice  
David Sherman  
Ian Boa  
Sue Dumbleton  
Isabella Gorska  
Andrew Fraser  
Joan Murphy  
Alison Swanson

### **In Attendance**

Danny Gibson  
Wilma Comrie  
  
Residents: 11

### **Apologies**

Fiona Berrow  
Emily McLaughlin

No Declaration of Interest was recorded.

2) The previous minutes were adopted.

IB Proposed  
AS Seconded

3) Matters Arising from previous minutes not to be addressed within the meeting:

JM outlined that David Love will provide a monthly update on Forthside, but that there is little to report on the issue of Japanese Knotweed and flooding. David Love is liaising with colleagues and staff at SEPA and SNH, but there is currently no evidence of Japanese Knotweed on the site. SEPA also advised that it is the developer's responsibility to clear Japanese Knotweed.

JM updated on the derelict white building **near the bridge to Cambuskenneth**. Correspondence is ongoing between the Community Council and the Planning Enforcement team. The Community Council has been informed that the building does not meet the requirements/standards necessary for the Planning Enforcement team to take action.

DG reassured that various services at Stirling Council are looking into the issue and are aware of the enquires. DG has indicated that there a variety of confidential and complex issues pertaining to this property, but work is on-going.

4) **Police unable to attend, but please see attached report.**

SD raised the issue of reporting cars that are parked illegally or in an antisocial manner. SD also raised the fact that work to paint double yellow lines has still not been carried out by Stirling Council. **SD to pass email correspondence on to DG and CC him into all future emails regarding parking.**

A member of the public raised the issue of parents sitting in their cars with engines idling. She also indicated that, when approached, car owners can be abusive. DA indicated that the issue was mentioned to parents via a letter home and **the school's "Parking Pledge"**. Other members of the public also indicated that drivers sit in their cars with their engines idling outside the post office and school. They also indicated that Enforcement Officers need to come during "peak times" (i.e. during school pick up) rather than during the day.

DA indicated that the Environment subgroup is working on the issue of pollution.

DG suggest that the public can email the police directly via [castlecpt@scotland.pnn.police.uk](mailto:castlecpt@scotland.pnn.police.uk) to report any issues with drivers. He also indicated that the council has been granted new powers to test car emissions in addition to enforcing engine idling offenses.

A member of the public asked if it is possible to contact Community Wardens directly and DG indicated that the public should email [saferrcommunities@stirling.gov.uk](mailto:saferrcommunities@stirling.gov.uk) to report any issues. DG also indicated that results from a recent air quality monitoring test were not a cause for concern. **DG to send results of these tests to DA.**

DG also indicated that data from Transport Scotland is also available to the public.

5) DG presented written answers to 13 questions pertaining to the Forthside development and the City Deal – see appendix.

DG discussed with IG (and other members of the Community Council) the issue of social housing and how new developments fulfil requirements to provide this kind of housing. **IG indicated a belief that the process of deciding upon social housing is opaque** and should involve more engagement with the community.

JM asked DG if there is the provision for a community centre within the City Deal funding and was told no. WC indicated that it is possible to apply for grants relating to this issue, but that other set ups similar to the Riverbank Centre also incur costs.

JM asked DG for an update on the pontoon and was told that work is ongoing to explore a possible provision for the summer. This would take the form a commercial operator (with a boat). A member of the public voiced their dismay that this had not been explored prior to the creation of the pontoon itself and indicated some issues that canoe owners currently face due to the setup. DG indicated that he shared the community's frustration at the lack of progress with the pontoon but was able to share more information **via the River Masterplan. DG to email River Masterplan to JM/Community Council.**

JM asked DG for clarity on plans for a bung to assist with flood defences. DG indicated that the bung is part of the Stirling Flood Management Plan but that it was a very large piece of work. A member of the public expressed their awareness that design-wise it is hard to get the balance right between functionality and visual impact. AS asked DG if there will be a formal consultation on the bung and DG indicated that there will be as the project moves forward. DG also indicated that **Stirling Council's Flooding Engagement Officer (Maria Lucy)** would be a good contact and **will make an introduction to the Community Council.** This would be with a view to setting up a new subgroup relating to flooding.

A member of the public indicated that the link within the document provided by DG doesn't work. **DG to provide new link.**

## 6) Reports:

### 6a) Chair Report

JM was pleased to announce that the Community Council has received funding for three noticeboards. These will be manufactured by the **Men's Shed in Larbert** and will be situated near the bridge into Riverside, close to Lover's Walk and near the bridge to Cambuskenneth.

JM indicated that a parking survey is underway by Stirling Council. Once this practical work has been undertaken, a public consultation will take place.

JM reported that **Ian XXX** has emailed (**SEE EMAIL**) with a proposal to replace the plant pots that are situated around Riverside with new, larger versions. JM indicated that she is waiting to hear back from Stirling Council to confirm that Ian may proceed with this project. There were no objections from Community Council members or members of the public.

AS gave a brief background to the “Riverside Stuff” WhatsApp group; including its initial set up and current use. AS indicated that whilst this is very useful for sharing community information, it is not affiliated directly with Riverside Community Council. Members of the public indicated their strong like of the group and praised its use. A member of the public suggested that more be done to ensure anyone who wants to join the group can do. There are practical considerations with this – largely pertaining to having to put AS’s phone number online – which will be discussed. DG suggested buying a distinct phone with which AS could use to add anyone that wants to join the group. **This will be explored by AS at a later date.**

SD gave an overview of the Community Council’s current insurance set up and the limitations that it places on the ability to run additional events. SD indicated that Stirling Council is seeking to act as a facilitator so that all of the Community Councils can collectively negotiate a better price. WC indicated that she is waiting to hear back from other Community Councils and that insurance pertaining to events run by council staff is a different issue.

JM shared information about an upcoming ceilidh in the Riverside boating club **(NEED DETAILS)** and an event called “Riverside Sing” which is also to be held in the Riverside boating club on **(NEED DETAILS)**.

### **6b) Secretary – Correspondence NOT COVERED AT FEB MEETING**

Current pending issues are

<b>Parking</b>	Double Yellows being chased up on Ronald Place/Forth Crescent Parking at the pontoon layby being used by commuters Parking on Shore Road Parking survey to be complete on the 24 <sup>th</sup> February Discussions will begin after this with RCC
<b>Perimeter Barriers</b>	Have asked that they be made safe and potentially be replaced in the future
<b>Benches and Fences</b>	Will be painted in the summer
<b>Noticeboards</b>	We will find out about the funding grant on the 12 <sup>th</sup> Feb
<b>Bus Stop being obscured by trees</b>	Alister from Allied Properties has cleared them away
<b>Graffiti Railway Bridge</b>	Reported and removed by Network Rail
<b>Flooding on Abbey Road/Miller Place</b>	Being investigated by the council with various ideas on how to address it.
<b>Heathfield Enforcement</b>	Ongoing
<b>White Building at Bottom on Abbey Road</b>	Being investigated for enforcement

#### **Calender Events**

<b>9<sup>th</sup> &amp; 23<sup>rd</sup> Feb</b>	<b>Famiy Sessions of the Riverside Music Project</b>
<b>10<sup>th</sup> Feb</b>	<b>AT&amp;ST Meeting 7.30pm – Email for further details</b>
<b>11<sup>th</sup> Feb</b>	<b>Drop in 1.30pm Riverbank Centre</b>
<b>26<sup>th</sup> Feb</b>	<b>Public Community Council Meeting</b>
<b>29<sup>th</sup> Feb</b>	<b>Orchard maintenance Morning &amp; Litter Pick</b>
<b>7<sup>th</sup> March</b>	<b>Klesmer Ceilidh</b>

**After discussion at the last meeting EM has offered to have draft minutes available for the drop in sessions.**

### **6c) Treasurers Report**

IB gave details of the CC’s current financial situation.



A member of the public asked a question regarding unrestricted funds and was informed that this money belongs to the Community Council and does not return to Stirling Council at the end of the financial year.

#### 6d) Planning Issues

No Planning Issues

#### 7) Subgroups

**Active Travel and Sustainable Transport** - DA gave an overview of the Active Travel and Sustainable transport groups current projects. The group has been successful in obtaining a grant of £XXXX.XX – match funded to a total of £XXXX.XX.

Part of the grant requirements pertain to the protection of children and vulnerable adults. DA is seeking advice and clarification from Stirling Council (via WC) to more fully understand how to implement a policy.

A Phd student will be going ahead with pollution monitoring; including both static and moveable hotspots and coldspots. This work will be carried out over the coming weeks, with DA to share results in due course.

DA is meeting Forth Environment to work on the design of a survey to .....

**Christmas Party** – No update.

**Environment** – No update from Community Council member. Member of the public indicated that trees are being taken down (and replaced) to create a woodland garden on Riverside Way tomorrow (Thursday 27<sup>th</sup> February 2020). Member of the public indicated that the staff from Stirling Council had been incredibly helpful in getting new trees planted along the riverbank and in the area surrounding Riverside Quay.

**On The River** – No update.

**Lovers Walk** – SD spoke briefly regarding Lovers Walk – You Decide is now open online for people to view options and then place their vote.

An event will be held on the 5<sup>th</sup> of March in the Riverbank Centre, allowing the public to view the proposals in more detail.

A link to the You Decide page will be included on the Community Council website.

DG met with Network Rail who, based on the historical agreement of 1939, have accepted responsibility for elements relating to the upkeep of the bridge. DG to keep the Community Council updated regarding progress.

#### 8) A.O.B

##### *Litter Pick*

A litter pick is being organised in conjunction with Riverside Naturally on the 29th February at 10:00am at the Riverside Community Orchard. All equipment and training will be provided.

##### *Resilience Plan*

PB defined and outlined the purpose of resilience planning and its ties to the Scottish Government's work on this topic.

A meeting to build engagement across Riverside is being held on the 23<sup>rd</sup> of March from 7:00pm to 8:00pm at [15 Argyll Avenue](#). All welcome to attend.

**9) Date of Next Drop In & Meeting**

11<sup>th</sup> March 1:30pm at the Riverbank Centre

25<sup>th</sup> March 7.15pm at the Riverbank Centre